



Date: 20 May 2019

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Cape Town

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Dear **Melanie Harvard**

Services SETA Accreditation No: 0072

RE - Accreditation of Provider – Dyna Training (Pty) Ltd– 1995/009490/07

This serves as confirmation that **Dyna Training (Pty) Ltd** been extended until **31st March 2020**. **Dyna Training (Pty) Ltd** awarded **Programme Approval** as a Provider of Education and Training for the delivery of the following learning programme/s:

Name of Learning Skills Programme	NQF Level	Number of Credits	Expiry Date	Unit Standards / Qualification aligned to Learning programme		Qualification to which the learning program and unit standards are linked / contextualized
				Qual. / US ID	Title	
National Certificate: New Venture Creation (SMME)	2	138	2023-06-30	49648	National Certificate: New Venture Creation (SMME)	Qualification Title: National Certificate: New Venture Creation (SMME) SAQA I.D. 49648 NQF Level: 02 Credits: 138 Registration start date: 2018-07-01 Registration end date: 2023-06-30 Last date for enrolment: 2024-06-30 Last date for achievement: 2027-06-30
Further Education and Training Certificate: New Venture Creation	04	149	2023-06-30	66249	Further Education and Training Certificate: New Venture Creation	Qualification Title: Further Education and Training Certificate: New Venture Creation SAQA I.D. 66249 NQF Level: 04 Credits: 149



Tel: 011 276 9600, Fax: 011 276 9601

						Registration start date: 2018-07-01 Registration end date: 2023-06-30 Last date for enrolment: 2024-06-30 Last date for achievement: 2027-06-30
National Certificate: Management	3	120	2021-06-30	83946 LP 23654	National Certificate: Management	Qualification Title: National Certificate: Management SAQA I.D. 83946 LP 23654 NQF Level: 03 Credits: 120 Registration start date: 2018-07-01 Registration end date: 2021-06-30 Last date for enrolment: 2022-06-30 Last date for achievement: 2025-06-30
National Certificate: Generic Management	5	162	2023-06-30	59201 LP 60269	National Certificate: Generic Management	Qualification Title: National Certificate: Generic Management SAQA I.D. 59201 LP 60269 NQF Level: 05 Credits: 162 Registration start date: 2018-07-01 Registration end date: 2023-06-30 Last date for enrolment: 2024-06-30 Last date for achievement: 2027-06-30
Further Education and Training Certificate: Generic Management	4	150	2023-06-30	57712 LP 74630	Further Education and Training Certificate: Generic Management	Qualification Title: Further Education and Training Certificate: Generic Management SAQA I.D. 57712 LP 74630 NQF Level: 04 Credits: 150 Registration start date: 2018-07-01 Registration end date: 2023-06-30 Last date for enrolment: 2024-06-30 Last date for achievement: 2027-06-30
Core	4	12	2023-06-30	242824	Apply leadership concepts in a work context	Qualification Title: Further Education and Training Certificate: Generic Management SAQA I.D. 57712 LP 74630 NQF Level: 04 Credits: 150 Registration start date: 2018-07-01 Registration end date: 2023-06-30 Last date for enrolment: 2024-06-30 Last date for achievement: 2027-06-30
	4	6	2023-06-30	242821	Identify responsibilities of a team leader in ensuring that organisational standards are met	



	4	10	2023-06-30	242819	Motivate and build a team	
	4	5	2023-06-30	242811	Prioritise time and work for self and team	
	4	8	2023-06-30	242817	Solve problems, make decisions and implement solutions	
	4	10	2023-06-30	242822	Employ a systematic approach to achieving objectives	
Dyna - BMS 200	5	4	2023-06-30	252024	Evaluate current practices against best practice	<p>Qualification Title: National Certificate: Generic Management SAQA I.D. 59201 LP 60269 NQF Level: 05 Credits: 162 Registration start date: 2018-07-01 Registration end date: 2023-06-30 Last date for enrolment: 2024-06-30 Last date for achievement: 2027-06-30</p>
	5	8	2023-06-30	114226	Interpret and manage conflicts within the workplace	
	5	4	2023-06-30	252031	Apply the principles and concepts of emotional intelligence to the management of self and others	
	5	6	2023-06-30	252037	Build teams to achieve goals and objectives	
	5	8	2023-06-30	252034	Monitor and evaluate team members against performance standards	



	5	8	2023-06-30	252035	Select and coach first line managers	Tel: 011 276 9623 011 276 9623
	5	8	2023-06-30	12433	Use communication techniques effectively	
Customer Sense	4	5	2023-06-30	242829	Monitor the level of service to a range of customers	Qualification Title: Further Education and Training Certificate: Generic Management SAQA I.D. 57712 LP 74630 NQF Level: 04 Credits: 150 Registration start date: 2018-07-01 Registration end date: 2023-06-30 Last date for enrolment: 2024-06-30 Last date for achievement: 2027-06-30
Business Sense	3	9	2021-06-30	8000	Apply basic business principles	Qualification Title: National Certificate: Business Administration Services SAQA I.D. 67465 LP 23655 NQF Level: 03 Credits: 120 Registration start date: 2018-07-01 Registration end date: 2021-06-30 Last date for enrolment: 2022-06-30 Last date for achievement: 2025-06-30
Core: Beginnings	3	5	2021-06-30	13912	Apply knowledge of self and team in order to develop a plan to enhance team performance	Qualification Title: National Certificate: Management SAQA I.D. 83946 LP 23654 NQF Level: 03 Credits: 120 Registration start date: 2018-07-01 Registration end date: 2021-06-30 Last date for enrolment: 2022-06-30 Last date for achievement: 2025-06-30
CAP 2	5	8	2023-06-30	252035	Select and coach first line managers	Qualification Title: National Certificate: Generic Management SAQA I.D. 59201 LP 60269 NQF Level: 05 Credits: 162 Registration start date: 2018-07-01 Registration end date: 2023-06-30 Last date for enrolment: 2024-06-30 Last date for achievement: 2027-06-30



Your accreditation number must be utilised by **Dyna Training (Pty) Ltd** only and may not be used by any other Skills Development Provider.

As an accredited Skills Development Provider you are required to:

1. Complete and submit the attached code of conduct to Services SETA within 7 working days of receipt of this accreditation letter.
2. Submit learner enrolments to Services SETA as soon as learners have been enrolled onto the learning intervention within 21 days of the commencement of the approved training intervention.
3. Conduct training, assessment and moderation on the approved learning intervention.
4. Upload learner achievements to Services SETA in order to complete Services SETA's quality assurance learner achievements process for external moderation to be conducted by the Services SETA.

It should be noted that **Dyna Training (Pty) Ltd** must ensure that at all times, the requirements for accreditation are adhered to, as a condition for accreditation with Services SETA.

Skills Development Provider monitoring site visits will continue to be scheduled in accordance with quality assurance standards and practice.

Finally the Services SETA wishes to congratulate **Dyna Training (Pty) Ltd** on this achievement and is looking forward to a long association.

Should you require any further information do not hesitate to contact the Services SETA.

Yours sincerely

Manager: Tumelo Ngwako
Accreditation
011 276 9732
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